



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

April 19, 2017

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Communications." "Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid (Seat Vacancy)	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
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d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from March 8, 2017 Board Meeting
2. Approve the Agenda for the April 19, 2017 Board Meeting

It is recommended that the Board approve Consent Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
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II. COMMUNICATIONS

Visitor's Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director's Report

- 1. Programs
- 2. Attendance

b. Chief Financial Officer's Report

- 1. Progress Report on Chase Ave Project
- 2.
- 3.

3. ITEMS SCHEDULED FOR ACTION

A.

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
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B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
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C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
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D

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
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E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
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4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

a. Welcome new Board Member, Priscilla Schreiber

6. CLOSED SESSION

1. Student issues

7. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.

8. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

March 8th – 5:30 PM

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:40 PM, Sal Campos

Roll Call – Present Voting Members –Richard Willis, Lorri Ague, Sal Campos, Mark Ferguson /Late: / Absent: Brent Watson, Yvonne Mena (resigned), Larry Kincaid(empty seat) / Non-Voting Members - Debbie Beyer, Jerry Keough

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, to include the Minutes from February 8th Board Meeting Campos/ Second- Ague / Action: Pass

Vote:

Kincaid	Open
Ferguson	Approve
Ague	Approve
Mena	Resigned
Campos	Approve
Watson	Absent
Willis	Approve

Motion to approve March 8th agenda- Campos / Second - Ague / Action: Pass

Vote:

Kincaid	Open
Ferguson	Approve
Ague	Approve
Mena	Resigned
Campos	Approve
Watson	Absent
Willis	Approve

COMMUNICATIONS-

NONE

STAFF REPORTS / DISCUSSION / ACTION

Executive Director's Report:

I. Attendance:

- a. Lori Ague commented how much she likes the new format, of the attendance report. The reports were presented to the board.

II. Programs:

- a. March always brings a lot of exciting happenings on all campuses!
 - Open registration and tours on each campus the entire month, Formal observations of teachers will begin at the end of the month, LA/PA Olympics, Open houses, Washington DC, school programs at JA/ PA, 4th grade art auction, and spring sports have started.
 - The high school just had their fine arts night, and third grade had their variety shows.
 - Our 2nd annual leadership retreat is coming up at the end of March.
 - Campus newsletters were passed out and reviewed.

III. Steve Robinson, Vice Principal of Liberty Academy:

- a. The marketing for the high school was revamped this year highlighting sports, reaching out to the 6th and 8th grade parents, they split up shadow days and went from 2 days to 4 days, allowing for smaller groups to go at once. An “all call” to the 8th grade parents was done inviting them to Open House.
- b. Graduation rates and the colleges chosen from last year’s senior class was shared, as well as graduation data from years past, a statistical look.
- c. Mr. Robinson explained how “The Academy” at the high school works and how each students needs are met. The Academy meets reading, writing and language arts needs of high school students.
- d. Testing: PSAT and a grid showing testing results over the years was reviewed.
- e. The WASC action plan and what is included in the WASC was presented.
- f. Mark Ferguson complimented the high school on a job well done on implementing the plan and strategy developed by administration for the high school and how well it is working.

B. Chief Financial Officer’s Report:

- a. Progress report on Chase Avenue Property.
- b. Board questions from the last board meeting were answered by Mr. Keough.
- c. Mr. Keough also reviewed budget concerns for next year.
- d. Review of the second interim report. Our budget is healthy. The only changes are the state revenue and that the property tax was higher.
- e. Discussion/ directive/ action regarding purchase of LA ground. Price set at \$3.5 million. The board discussed the past conversations on the purchase of the LA property land as well as

the proposed price for it currently. They also discussed getting a second opinion of comparable land prices.

IV. ITEMS SCHEDULED FOR ACTION-

A. Approve Second interim report.

It is recommended that the Board approve Agenda Item A

Motion: Ferguson / Second - Willis / Action: Pass

Vote:

Kincaid	Open
Ferguson	Approve
Ague	Approve
Mena	Resigned
Campos	Approve
Watson	Absent
Willis	Approve

V. ITEMS REMOVED FROM THE CONSENT AGENDA-NONE

VI. BOARD ITEMS/REPORTS

a. Discuss/approve Board Candidate Priscilla Schreiber

i. Board members discussed her professionalism and how she would make a great addition to the group.

It is recommended that the Board approve Candidate Priscilla Schreiber

Motion: Ague / Second - Ferguson / Action: Pass

Vote:

Kincaid	Open
Ferguson	Approve
Ague	Approve
Mena	Resigned
Campos	Approve
Watson	Absent
Willis	Approve

VII. CLOSED SESSION-

SARB Hearing- Cancelled

VIII. PUBLIC SESSION-

a. Reconvene to Open Session:

ADJOURNMENT

The meeting was concluded at 7:31 pm: Motion: Ague/ Second-Willis /

Items for future Board Meeting

1. Next scheduled Board Meeting: April 12, 2017 @5:30 pm at LFCS Junior Academy, 1012 E. Bradley, El Cajon CA 92021

Respectfully Submitted,
Gail Stroben, Board Secretary