

**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

April 20, 2016

5:30 P.M.



INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Communications." "Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Lori Briggs	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from February 10, 2016 Board Meeting
2. Approve the Agenda for the April 20, 2016 Board Meeting

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director’s Report

- i. Attendance**
- ii. Programs**
- iii. 2016-2017 Calendar**
- iv. Board Terms**

b. Chief Financial Officer's

- i. Provide update on the Chase Ave Property**
- ii. Auditor Selection**
- iii. Proposed 2016-17 Salary Schedule**

IV. ITEMS SCHEDULED FOR ACTION

A. Approve Auditor Selection

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B. Approve 2016-17 Salary Schedule

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C. Approve 2016-2017 Calendar

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD ITEMS/REPORTS

VII. CLOSED SESSION

1. None

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

February 10th – 5:30 PM

OPEN SESSION CALL TO ORDER

Call to Order – 5:34 PM, Larry Kincaid

Roll Call – Present Voting Members – Larry Kincaid, Lorri Ague, Lori Briggs, Brent Watson, Richard Willis /Late: / Absent: Sal Campos , Mark Ferguson / Non-Voting Members - Debbie Beyer, Jerry Keough, Gail Stroben

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, to include the Minutes from January 13th Board Meeting - Ague / Second - Briggs / Action: Passes

Vote:

Kincaid	Favor
Ferguson	Absent
Ague	Favor
Briggs	Favor
Campos	Absent
Watson	Favor
Willis	Favor

Motion to approve February 10th agenda- Ague / Second - Briggs / Action: Passes

Vote:

Kincaid	Favor
Ferguson	Absent
Ague	Favor
Briggs	Favor
Campos	Absent
Watson	Favor
Willis	Favor

COMMUNICATIONS-

NONE

STAFF REPORTS / DISCUSSION / ACTION

Executive Director's Report:

Attendance:

- a. Attendance increased last month and sustained a 95/95%, which is great due to the flu bug that hit all schools!

II. Programs:

- a. LCHS is having 8th grade shadow days right now. As a team, LCHS and LFCS are working to dispel the rumors about the high school by having parent meeting and by sending information out to parents about Liberty high starting in 6th grade.
- b. Three out of our four sports teams are in play-offs at the moment!
- c. Jog-a-thon- K-8 students will be participating in the school-wide jog-a-thon on February 19th at the high school. Shuttles (busses) will begin carting students to the high school at 8am and will go pretty much non-stop until school dismissal at 11:30 am. This activity funds our school-wide technology needs.
- d. Charter Renewal- The charter has been delivered for renewal.
- e. Steve Robinson came to discuss the WASC mid-cycle report. There are four parts to the report:
 - I. Student/ community profile data
 - II. Significant changes and developments
 - III. Ongoing school improvement
 - IV. Progress on critical areas for follow-up/ school wide action plan.

WASC will be on campus on April 7th to review our school.
- f. Testing- Smarter Balanced, AP and Cal. State tests will all be happening in April/May. All tests are online, so, have invested in more computers to accommodate for this.
- g. LCHS- There is a small college in Colorado that offers high school and college credit. Students take our AP classes, but get credit for both. We are looking into it to see if it is a fit for our students, teachers and LCHS as a whole.
- h. Conferences: K-8 student led conferences just happened and were a huge success!
- i. There have been many activities happening since January on our campuses: the 4th grade art auction, 3rd grade variety show, night at the museum, etc. These have all been great community opportunities, as well as such a fun time!

I. Board Terms:

- a. How to set terms and limits, if any, was discussed. Should board members have an evaluation- self or other? Should they be Ad-Hoc? Richard Willis and Lori Briggs will rewrite the board terms and report back to the board.

B. Chief Financial Officer's Report:

1. Chase Ave. Property:

- a. We will review the comments regarding the Chase Ave. property in the next few days and then meet with the county to go over any concerns.

II. Present Second Interim Report:

- b. The second interim report was reviewed and discussed.

ITEMS SCHEDULED FOR ACTION-

Approve Second Interim Report: Ague / Second- Willis/

Action: Passes

Vote:

Kincaid	Favor
Ferguson	Absent
Ague	Favor
Briggs	Favor
Campos	Absent
Watson	Favor
Willis	Recuse

**ITEMS REMOVED FROM THE CONSENT AGENDA-NONE
BOARD ITEMS/REPORTS**

NONE

CLOSED SESSION-

NONE

ADJOURNMENT

Motion to adjourn meeting at 6:55 pm: Briggs / Second - Ague/

Action: Passes

Vote:

Kincaid	Favor
Ferguson	Absent
Ague	Favor
Briggs	Favor
Campos	Absent
Watson	Favor
Willis	Favor

Items for future Board Meeting

- 1. Next scheduled Board Meeting: April 13, 2016@ 5:30 pm at LFCS Junior Academy, 1012 E. Bradley, El Cajon CA 92021

Respectfully Submitted,
Gail Stroben