



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

698 West Main St., El Cajon 92020

August 21, 2017

4:45 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Communications." "Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid (Seat Vacancy)	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the August 21, 2017 Board Meeting**
- 2. Approve the Minutes for the June 22, 2017 Board Meeting**

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director's Report

- 1.
- 2.

b. Chief Financial Officer's Report

1. **Present for approval Restated Articles of Incorporation**
- 3.
- 4.
- 5.

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3. ITEMS SCHEDULED FOR ACTION

A. Approve Restated Articles of Incorporation

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
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B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
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C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
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D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
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E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
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4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

1. NONE

6. CLOSED SESSION

1. NONE

7. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.

8. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

June 22nd – 5:30 PM

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:10 PM, Sal Campos

Roll Call – Present Voting Members – Priscilla Schreiber, Brent Watson, Sal Campos, Mark Ferguson, Lorri Ague, Richard Willis / Late: / Absent: Larry Kincaid (empty seat) / Non-Voting Members - Jerry Keough

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, to include the Minutes from June 20th Board Meeting Ague / Second- Ferguson / Action: Pass

Vote:

Kincaid	Open
Ferguson	Approve
Ague	Approve
Schreiber	Approve
Campos	Approve
Watson	Approve
Willis	Approve

Motion to approve June 22nd agenda- Ague / Second - Ferguson / Action: Pass

Vote:

Kincaid	Open
Ferguson	Approve
Ague	Approve
Schreiber	Approve
Campos	Approve
Watson	Approve
Willis	Approve

COMMUNICATIONS-

NONE

STAFF REPORTS / DISCUSSION / ACTION

Executive Director's Report:

I. Approve 2017-2018 LCAP for Public Comment

B. Chief Financial Officer's Report:

1. Approve Final Draft 2017-18 Budget
2. Approve Education Effectiveness Plan for (2016-18)
3. Approve EPA Revenue Spending Plan

IV. ITEMS SCHEDULED FOR ACTION-

A. Approve 2017-2018 LCAP for Public Comment

It is recommended that the Board approve Agenda Item A

Motion: Willis / Second - Schreiber / Action: Pass

Vote:

Kincaid	Open
Ferguson	Approve
Ague	Approve
Schreiber	Approve
Campos	Approve
Watson	Recuse
Willis	Approve

B. Approve Final Draft 2017-18 Budget

It is recommended that the Board approve Agenda Item B

Motion: Ferguson / Second - Schreiber / Action: Pass

Vote:

Kincaid	Open
Ferguson	Approve
Ague	Approve
Schreiber	Approve
Campos	Approve
Watson	Recuse
Willis	Approve

C. Approve EPA Revenue Spending Plan

It is recommended that the Board approve Agenda Item C

Motion: Schreiber / Second - Willis / Action: Pass

Vote:

Kincaid	Open
Ferguson	Approve
Ague	Approve
Schreiber	Approve
Campos	Approve
Watson	Approve
Willis	Approve

D. Approve Education Effectiveness Plan for (2016-18)

It is recommended that the Board approve Agenda Item C

Motion: Ferguson / Second - Ague / Action: Pass

Vote:

Kincaid	Open
Ferguson	Approve
Ague	Approve
Schreiber	Approve
Campos	Approve
Watson	Approve
Willis	Approve

V. ITEMS REMOVED FROM THE CONSENT AGENDA-NONE

VI. BOARD ITEMS/REPORTS

VII. CLOSED SESSION-

Motion to enter into closed session- / Second - / Action:

Vote

VIII. PUBLIC SESSION-

- a. Reconvene to Open Session: The meeting was reconvened to open session at pm.
- b. Public record on Action Taken in closed session (includes the vote or abstention of every member present.)
- c. **ADJOURNMENT**

The meeting was concluded at 5:23 pm: Motion: Ague / Second-Ferguson /

Respectfully Submitted,
Gail Stroben, Board Secretary