



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

698 W Main St.

December 12, 2018

5:00 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Communications." "Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
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d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the December 12, 2018 Board Meeting**
- 2. Approve the Minutes for the November 14, 2018 Board Meetings**

It is recommended that the Board approve Consent Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
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II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

1a.

a. Executive Director’s Report

- 1. Status Report**
- 2. Student Attendance**

- b. Chief Financial Officer's Report
 - 1. Approve First Interim Report
 - 2. Approve 2017-2018 Audit
 - 3. HS Property Update
 - 4. JA Campus Report
 - 5. Authorize entering into escrow to purchase the 3 homes on the north end of the Junior Academy-1025, 1025 A, 1045 Pepper Drive
Purchase Price \$550,000.00

3. ITEMS SCHEDULED FOR ACTION

A. Board to Approve First Interim Report

It is recommended that the Board select Stipend % Agenda Item A,	Motion: ____	Action: ____
	Second: ____	Vote: ____

B. Board to Approve 2017-2018 Audit Report

It is recommended that the Board approve Agenda Item B	Motion: ____	Action: ____
	Second: ____	Vote: ____

C. Board Approve entering into escrow to purchase the 3 properties located on Pepper Dr.

It is recommended that the Board approve Agenda Item C	Motion: ____	Action: ____
	Second: ____	Vote: ____

D.

It is recommended that the Board approve Agenda Item D	Motion: ____	Action: ____
	Second: ____	Vote: ____

E.

It is recommended that the Board approve Agenda Item D	Motion: ____	Action: ____
	Second: ____	Vote: ____

4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

- 1. Budget Approval

6. CLOSED SESSION

7. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

8. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Regular Meeting Date November 14, 2018

Minutes:

I. PRELIMINARY

Call to order @ 5:07pm

a. ROLL CALL:

Present: M. Ferguson, P. Schreiber, S. Campos and R. Willis Absent: L. Ague

c. FLAG SALUTE

d. ADOPT Consent Agenda & Minutes for October 10, 2018 Board Meeting

a. Motion: P. Schreiber

b. Second: M. Ferguson

c. Passed as presented.

II. Communications: No visitors

III. Staff Reports:

a. Jamie Robinson: California State Test Data (see attached)

b. Steve Robinson: High School Graduation & Test Data (see attached)

c. Steve Robinson: Self-study WASAC Report: (see attached)

d. Steve Robinson: State-Wide Action Plan (see attached)

NOTE: WASAC: April 7th (Sunday) Board Interviews

e. Executive Director's Report:

1. Status Report: K-9 & High school Newsletters

2. Student Attendance

f. Chief Financial Officer's Report:

1. Staff Stipend related to Test Scores

2. Bradley Property Status: R. Willis discussed. Demolition and

3. Environmental test results and associated costs.

Bradley Property : Lease extension signed by LFCS, awaiting
(
signatures from Landlord. Landlord to have all Personal

Property off property by week of November 18, 2018.

3. HS Property Update: Awaiting San Diego County Planning Board to put on their calendar for Vote.

IV. SCHEDULES FOR ACTION:

- A. Board to Vote on either 3% or 5% Stipend based on Prior year test scores.

Motion: P. Schreiber, Second. M. Ferguson. Motion Approved

V. BOARD ITEMS/REPORTS:

- a. Discussion to form sub-committee to explore Teacher retention Stipends by their Seniority.

VI. CLOSED SESSION: (7:02 pm- 7:24)

VII. **PUBLIC SESSION:** Reconvene to Open Session @ 7:24pm

VIII. **ADJOURNMENT:** adjourned @ 7:26 pm

Submitted respectfully: Richard Willis, Board Member