

**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

698 W Main St. El Cajon 92020

December 21, 2012

12:00 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Communications." "Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Shelby Hull	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mr. Larry Kincaid	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda _____	Motion: _____ Action: _____ Second: _____ Vote: _____
--	--

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from November 14, 2012 Board Meeting
2. Adopt the December, 2012 Agenda

It is recommended that the Board approve Consent Agenda	Motion: _____ Action: _____ Second: _____ Vote: _____
---	--

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

- a. Chief Executive Officer
 - i. Student Activities
 - ii. Attendance
 - iii. Operations

- b. Chief Financial Officer
 - i. 2012-13 Cashflow through November, 2012
 - ii. Budget Adjustment for Academic Programs
 - iii. Resolution to SELF Insure Worker Comp Liabilities

IV. ITEMS SCHEDULED FOR ACTION

A. Authorize Budget Adjustments to fund Academic Programs

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B. Approve November, 2012 Cash Flow

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C. Approve Resolution to SELF Insure Worker Comp Liabilities

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D

Motion: ____ Action: ____
Second: ____ Vote: ____

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD REPORTS

i. Discuss Board terms

VII. CLOSED SESSION

1. None

VIII. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at

_____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.)

c.

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School
Minutes of Board of Directors Meeting
November 14th 2012
5:30 pm

I. PRELIMINARY

A. Call to Order - 5:38pm Shelby Hull

B. Roll Call –

1. Present
Mr. Shelby Hull
Mr. Mark Ferguson
Mr. Brent Watson
Mrs. Lori Ague
Mr. Sal Campos
2. Absent
Mr. Larry Kincaid
3. Non-Voting
Debbie Beyer
Jerry Keough
Lisa Amorteguy

C. Adopt Agenda

1. Motion: Hull
Second: Campos
Motion Passes 5-0

D. Adopt Consent Agenda

1. Approval of Minutes from September 12th 2012
 - a. Motion: Hull
Second: Campos
Motion Passes: 5-0

II. COMMUNICATIONS – None

III. STAFF REPORTS

A. Chief Executive Officer – Debbie Beyer

1. Student Activities: Debbie Beyer reported on school wide Fall Fair, 4th and 6th grade talent show, Veterans Day activities at each school,
2. Attendance: Debbie Beyer passed out current attendance reports.
3. Operations: Debbie Beyer reported on DELAC meeting

B. Chief Financial Officer - Jerry Keough

1. Join Finger Print Pool SDCOE – Presented and discussed.
2. 2012-13 Cashflow through October 2012 – Reviewed and discussed

3. Approve First Interim Report – Reviewed and discussed.
4. Passage of Proposition 30 – Jerry Keough reported on how the budget will be impacted with the passing of Prop 30 in November 2012 election.
5. Affordable Health Act's impact on W-2 reporting – Jerry Keough reported on the potential impact of the upcoming Health Care Act to LFCS employees.

IV. ITEMS SCHEDULED FOR ACTION

- A. Authorize Memorandum of Agreement between LFCS and SDCOE LiveScan Services
Motion to approve: Hull
Second: Ferguson
Motion Passes: 5-0
- B. Approve October, 2012 Cashflow
Motion to approve: Ague
Second: Campos
Motion Passes: 4 yes, Brent Watson abstained
- C. Approve First Interim Report
Motion to approve: Ferguson
Second: Campos
Motion Passes: 4 yes, Brent Watson abstained

V. ITEMS REMOVED FROM THE CONSENT AGENDA – NONE

VI. BOARD REPORTS

1. Shelby Hull reported on sub committees meeting reviewing Board Member terms. A written report will be submitted for the December Board meeting.

VII. CLOSED SESSION – None

VIII. PUBLIC SESSION – None

IX. ADJOURNMENT

- A. Meeting adjourned by Shelby Hull at 7:38pm
- B. Items for Future Board Meetings
 1. Board Member Terms
- C. Next Scheduled Board Meeting
 1. December 21st 12:00pm Liberty Academy 698 West Main St. El Cajon CA 92020

Respectfully Submitted,
Lisa Amorteguy
Recording Clerk