



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

698 W Main St., El Cajon 92020

January 10, 2018

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Communications." "Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda	Motion: ____ Action: ____
	Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the December 13, 2017 Board Meeting**
- 2. Approve the Minutes for the November 8, 2017 Board Meeting**

It is recommended that the Board approve Consent Agenda	Motion: ____ Action: ____
	Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director’s Report

1. LFCS Updates
3. Attendance/Enrollment

b. Chief Financial Officer's Report

1. Present annual audit year ending June 30, 2017
2. Update on Chase Ave. HS Project
- 3.
- 4.
5. .

3. ITEMS SCHEDULED FOR ACTION

A. Approve June 30, 2017 annual audit

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
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B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
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C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
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D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
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E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
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4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

1. NONE

6. CLOSED SESSION

1. None

7. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.

8. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

November 8th – 5:30 PM

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:31 PM, Sal Campos

Roll Call – Present Voting Members –Priscilla Schreiber, Sal Campos, Mark Ferguson, Lorri Ague, Richard Willis /Late: / Absent: / Non-Voting Members - Debbie Beyer, Jerry Keough

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, to include the Minutes from September 13th Board Meeting Ague/ Second- Ferguson / Action: Pass

Vote:

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

Motion to approve November 8th agenda- Ague / Second - Ferguson / Action: Pass

Vote:

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

COMMUNICATIONS-

NONE

STAFF REPORTS / DISCUSSION / ACTION

A. Chief Financial Officer's Report:

A. Chase Avenue Property-

1. We've given the planning commission two building options and are waiting for their approval.
2. We are still planning to go in front of their board to present our plans in the spring.

B. First Interim Report-

1. The report was reviewed in detail for the board's approval. The report must be submitted to the county by December 15th.

B. Executive Director's Report:

- a) Attendance: Our attendance is at 95% present overall, the average amount of students present is 98%.
- b) Newsletters: Veteran's Day- assemblies and parades are happening tomorrow at the PA, LA, and JA. We will have Veteran's come and speak to our students about what they did while serving, along with songs and projects at the different campuses.
- c) The PA is putting on "A Charlie Brown Christmas" this year for our program on December 1st. The program will take place at 6:30 pm at the JA.
- d) Entertainment Books Fundraiser: We raised over \$30,000 this year for busses!
- e) Sports: Our girl's volleyball team is ranked #1 in the county! Playoffs were this Friday night at Canyon Crest. We had two students sign at Petco Park yesterday for national signing day. One was with West Virginia University, the other was with Holy Family University.
- f) Patriot Legacy Educational Foundation: The board has been set and we are currently working on a promotional campaign to inform people about the foundation and raise money. We are planning to host a gala in February and are hard at work thinking about other ways to raise money.
- g) Mother Goose Parade- This event will be using our Main street campus for parking once again this year. We are planning to use this opportunity to let people know about our school and foundation.

1. Testing Update:

- a) Jamie Robinson: LFCS test scores were reviewed from 2014- 2017- 3 years. Scores were compared against ourselves as well as other districts and the state of California for those three years.
- b) Steve Robinson: The high school test scores were also reviewed, as was the historical graduation data and the action plan. These items were presented in depth and the

board had many questions. A discussion about these items was held.

IV. ITEMS SCHEDULED FOR ACTION-

A. Approve First Interim Report.

It is recommended that the Board approve Agenda Item A.

Motion: Willis / Second - Ferguson / Action: Pass

Vote:

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

V. ITEMS REMOVED FROM THE CONSENT AGENDA-NONE

VI. BOARD ITEMS/REPORTS

NONE

VII. CLOSED SESSION-

Entered in at 7:12pm: Motion: Schreiber/ Second-Ague /Action: Pass

VIII. PUBLIC SESSION-

- a. Reconvene to Open Session: 7:35 pm Motion: Ague/ Second-Ferguson /Action: Pass
- b. Public record on Action Taken in closed session (includes the vote or abstention of every member present.): No action was taken during closed session, only information from the Executive Director was given.

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

ADJOURNMENT

The meeting was concluded at 7:36 pm: Motion: Ague/ Second-Schreiber /Action: Pass

Items for future Board Meeting

- 1. Next scheduled Board Meeting: December 15th @12:30 pm before LFCS Christmas luncheon.

Respectfully Submitted,
Gail Stroben, Board Secretary

