

**AGENDA  
REGULAR MEETING  
BOARD OF DIRECTORS  
LITERACY FIRST CHARTER SCHOOLS  
1012 E Bradley Ave., El Cajon 92021**

**June 10, 2015**

**5:30 P.M.**



**INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Communications.” “Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director’s office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at \_\_\_\_\_.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Lori Briggs	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: \_\_\_\_ Action: \_\_\_\_  
Second: \_\_\_\_ Vote: \_\_\_\_

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from May 20, 2015 Board Meeting
2. Adopt the June 10, 2015 Agenda

It is recommended that the Board approve Consent Agenda Motion: \_\_\_\_ Action: \_\_\_\_  
Second: \_\_\_\_ Vote: \_\_\_\_

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Lead Teacher Common Core Report

- b. Executive Director's Report
  - i. Attendance
  - ii. Programs
  - iii. Present 2015-16 LCAP
  
- c. Chief Financial Officer's
  - i. Approve 2015-16 Budget Discussion/Action
  - ii. Approve 2015-16 EPA Expenditure Plan
  - iii. Approve Outdoor Education Contract
  - iv. Approve Annual Resolutions
  - v. Provide update on the Chase Ave Property

IV. ITEMS SCHEDULED FOR ACTION

**A. Approve 2015-16 LCAP**

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
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**B. Approve EPA Revenue Expenditure**

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
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**C. Approve Outdoor Education Contract**

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
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**D. Approve Annual Resolutions**

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
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**E. Approve 2015-16 Annual Budget**

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
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V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD ITEMS/REPORTS

1. Discussion/Action-Board Terms
2. Veterans Day

VII. CLOSED SESSION

1. None

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at \_\_\_\_\_.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at \_\_\_\_\_.

**Literacy First Charter School**  
*Literacy First Charter School*

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*Minutes of Board of Directors Meeting*

**Literacy First Charter School**  
*Literacy First Charter School*

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*Minutes of Board of Directors Meeting*

*May 20<sup>th</sup> – 5:30 PM*

**OPEN SESSION CALL TO ORDER**

**Call to Order** – 5:31 PM, Larry Kincaid

**Roll Call** – Present Voting Members – Lori Briggs, Richard Willis, Larry Kincaid , Brent Watson / Absent: Lorri Ague, Sal Campos, Mark Ferguson / Non-Voting Members - Jerry Keough, Jamie Pro

**Flag Salute**

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, to include the Minutes from April 15

LFCS Board Meeting, the Agenda - Watson / Second - Briggs / Vote 4-0 /

Action: Passes

Motion to approve May 20, 2015 agenda- Watson / Second - Briggs/ Vote 4-0 /

Action: Passes

**COMMUNICATIONS**

Visitor comment - None

**STAFF REPORTS / DISCUSSION / ACTION**

Executive Director's Report:

Attendance & Enrollment-

a. Attendance: we are still above 95% attendance!

5. Chief Financial Officer: Jerry Keough

1. Provide update on the Chase/ Jamacha property-

a. Plans have changed a little bit from the original plans.

Updated plans and their costs will be brought to the next meeting.

2. 2015-16 Budget:

a. Draft budget handed out and briefly reviewed. Board was asked to review the budget before the next meeting.

b. Speaking of renovation budget- a layout for the student

bathroom's renovation at the JA was handed out to the Board.

**ITEMS SCHEDULED FOR ACTION**

**NONE**

**ITEMS REMOVED FROM THE CONSENT AGENDA-**

**NONE**

**BOARD ITEMS/REPORTS**

1. Discussion/Action – Board Terms
  - a. Larry Kincaid would like to defer this conversation until next meeting to be able to discuss Board terms further.

**CLOSED SESSION**

**1. NONE**

**PUBLIC SESSION**

1. Lisa Amorteguy – Calendar item – A request is being made to take Veteran’s Day as a holiday next year as it is not currently listed as a holiday. (See attached information/letter given to the Board) This will be added to a future Board item as a discussion item.

**ADJOURNMENT**

**Motion to adjourn meeting at 6:30 pm: Briggs, Watson/ Second - / Vote: 4-0 / Action: Passes**

Items for future Board Meeting

1. For a Board discussion item – Topic brought up in public session by Lisa Amorteguy regarding Veteran’s Day will be discussed in a discussion item.
2. Next scheduled Board Meeting: June 10<sup>th</sup> @ 5:30 pm at at LFCS Junior Academy, 1012 E. Bradley, El Cajon CA 92021

Respectfully Submitted,  
Jamie Pro