

**AGENDA  
REGULAR MEETING**

**BOARD OF DIRECTORS  
LITERACY FIRST CHARTER SCHOOLS**

**1012 E Bradley Ave., El Cajon 92021**

**June 11, 2014**

**5:30 P.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Communications." "Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at \_\_\_\_\_.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Lori Briggs	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda _____	Motion: _____ Action: _____ Second: _____ Vote: _____
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d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from May 14, 2014 Board Meeting
2. Adopt the June 11, 2014 Agenda

It is recommended that the Board approve Consent Agenda	Motion: _____ Action: _____ Second: _____ Vote: _____
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II. COMMUNICATIONS

Visitor's Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

- a. Executive Director's Report
  - i. Attendance
  - ii. Educational Programs
  - iii. Present the 2014-15 LCAP/Public Hearing**
  
- b. Chief Financial Officer's
  - i. Approve Negotiations for Chase/Jamacha site.**
  - ii. 2014-15 Budget presentation/public hearing**
  - iii. Present 2014-15 EPA Budget/public hearing**
  - iv. Present 2013-15 Common Core Budget/public hearing**
  - v.

IV. ITEMS SCHEDULED FOR ACTION

**A. Approve Negotiations for opening escrow on the Chase/Jamacha site.**

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
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B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
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C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
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D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
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E. Approve the January, 2014 Cash flow Report

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
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V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD ITEMS/REPORTS

VII. CLOSED SESSION

1. Senior Student Issue

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at \_\_\_\_\_.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at \_\_\_\_\_.

*Literacy First Charter School*  
*Literacy First Charter School*

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*Minutes of Board of Directors Meeting*

*May 14<sup>th</sup> – 5:30 PM*

**I. OPEN SESSION CALL TO ORDER**

- A. **Call to Order** – 5:45PM, Larry Kincaid
- B. **Roll Call** – Present Voting Members - Larry Kincaid, Brent Watson, Lori Briggs, Richard Willis excused himself at 6:15, Sal Campos arrived at 6:45pm / Absent - Mark Ferguson, Lorri Ague / Non-Voting Members - Debbie Beyer, Jerry Keough, Lisa Amorteguy
- C. Approval of Agenda and Approve the Minutes from
  - 1. **Motion to Approve the Consent Agenda, to include the Minutes from April 9<sup>th</sup> 2014 LFCS Board Meeting, the May 14<sup>th</sup> Agenda - Kincaid / Second - Willis / Vote 4-0 / Action: Passes**

**II. STAFF REPORTS / DISCUSSION / ACTION**

- A. Chief Executive Officer:
  - 1. Debbie Beyer reported on the following:
    - a. Current attendance report at all school sites
    - b. Re-enrollment progress and numbers
    - c. Ecuador Community Service Project
    - d. Common Core Testing
    - e. End of the year calendar for 2014
    - f. High School Graduation and 8<sup>th</sup> grade Moving Up
- B. Chief Financial Officer:
  - 1. Jerry Keough on the following:
    - a. 2013-2014 Cash Flow through April 2014
    - b. High School Facility Report (see action items below)
    - c. 2014-2015 Draft budget passed out and discussed

**III. ITEMS SCHEDULED FOR ACTION**

- A. Approve opening escrow on the Chase/Jamacha site
  - 1. **Motion to approve opening escrow on the Chase/Jamacha Site (see conditions indicated below in IIIC). - Kincaid / Second - Campos / Vote: 4-0 / Motion passes**
- B. Approve April Cash flow
  - 1. **Motion to approve the April cash flow for LFCS - Briggs / Second - Campos / Vote: 4-0 / Motion Passes**

C. Authorization of 4.5 million to open escrow on the Chase/Jamacha site, subject to the results of a 90 day investigation studying the usability of the property for the purpose of a school site. Conditional that Literacy First Charter Schools has the ability to pull out of escrow at no cost and with a complete refund. Larry Kincaid will review the documents prior to the opening of escrow.

1. Motion to approve the item indicated above with the restrictions as stated - Kincaid / Second - Briggs / Vote 4-0 / Motion passes.

#### IV. ADJOURNMENT

- A. Motion to adjourn meeting at 7:12 pm: Kincaid / Second - Briggs/ Vote 4-0 / Action - Passes
- B. Items for future Board Meeting June 11<sup>th</sup> 5:30 pm
  1. LFCS Board Members election of officers for 2014/2015 school year.

Respectfully Submitted  
Lisa Amorteguy