

**AGENDA  
REGULAR MEETING**

**BOARD OF DIRECTORS  
LITERACY FIRST CHARTER SCHOOLS**

**1012 E Bradley Ave., El Cajon 92021**

**June 12, 2013**

**5:30 P.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Communications." "Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at \_\_\_\_\_.

b. ROLL CALL

	Present	Absent
Mr. Shelby Hull	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mr. Larry Kincaid	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda _____	Motion: _____ Action: _____ Second: _____ Vote: _____
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d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from May 8, 2013 Board Meeting
2. Adopt the June 12, 2013 Agenda

It is recommended that the Board approve Consent Agenda	Motion: _____ Action: _____ Second: _____ Vote: _____
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II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

- a. Chief Executive Officer
  - i. Student Activities
  - ii. Attendance
  - iii. Operations
  - iv. High School Graduate approval
  - v. Board Training/Retreat discussion
  
- b. Chief Financial Officer
  - i. 2012-13 Cashflow through May, 2013 (If available)
  - ii. 2013-14 Budget Discussion/Action
  - iii. Resolution reflecting the expenditure of Education Protection Account
  - iv. Resolution establishing the look-back period to determine 30 hour criteria for health care qualification.

IV. ITEMS SCHEDULED FOR ACTION

A. Approve May Cash Flow (if available)

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
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B. Resolution reflecting the expenditure of Education Protection Account Monies

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
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C. Resolution establishing Look-back Period for Health Care/ 30 hour average

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
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D. High School Graduate Approval

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
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It is recommended that the Board approve Agenda Item D

Motion: \_\_\_\_\_ Action: \_\_\_\_\_  
Second: \_\_\_\_\_ Vote: \_\_\_\_\_

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD REPORTS

- i. Athletic Committee Report if Available

VII. CLOSED SESSION

1. Expulsion Hearing for an 8<sup>th</sup> grade student at 5:30.
- 2.

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at \_\_\_\_\_.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at \_\_\_\_\_.

## Literacy First Charter School

*Minutes of Board of Directors Meeting*

*May 8<sup>th</sup> 2013 – 5:30 PM*

### **I. OPEN SESSION CALL TO ORDER**

A. Call to Order - 5:35pm, Shelby Hull

Roll Call - Present Voting Members - Shelby Hull, Sal Campos, Mark Ferguson, Larry Kincaid, Lorri Ague, Brent Watson / Non-Voting Members - Jerry Keough, Debbie Beyer, Lisa Amorteguy

Approval of Agenda and Approval of Minutes from April 10<sup>th</sup> 2013 Board Meeting (ACTION)

Motion to approve agenda and minutes from the April 10<sup>th</sup> 2013 meeting: Hull / Second: Kincaid / Vote: 6-0 / Action: Passes

### **II. CLOSED SESSION 5:37PM**

A. Motion to adjourn to closed session at 5:37pm: Hull / Second: Ferguson / Vote: 6-0 / Action: Passes

Discussion on first student expulsion

1. Discussion and testimonies on student expulsion issue

6:45pm Board went into closed deliberation on student matter.

7:09pm Board reconvened. Board motioned to uphold complete recommendation made by LFCS Administration for expulsion of said student. Motion: Ague / Second: Kincaid / Vote: 6-0 / Action: Passes

Complete audio recording of hearing and discussion voted on by the LFCS Board are on file.

7:22pm Board recessed for 10 minutes

### **III. RECONVENED 7:31PM**

- A. Discussion on second student expulsion
  - 1. Student not present at time of discussion and has forfeited their rights to state their case.

Board heard reports from LFCS Administration on expulsion of second student.

Motion to accept previous student testimonies given in the previous student expulsion case for consideration in this case. **Motion: Kincaid / Second: Ferguson / Vote: 6-0 / Action: Passes**

7:48pm testimonies completed. Board went into closed deliberation. Student not present at time Board went to closed deliberation.

7:54pm Board reconvened. Board motioned to uphold complete recommendation made by LFCS Administration for expulsion of student. **Motion: Ague / Second: Ferguson / Vote: 6-0 / Action: Passes**

Complete audio recording of hearing and discussion voted on by the LFCS Board are on file.

#### **IV. EXPULSION HEARING COMPLETE / RECONVENED TO OPEN SESSION 7:55PM**

Staff reports / discussion / action

- A. Chief Executive Office - Debbie Beyer reported on the following.
  - 1. Current calendar activities and upcoming events.

Passed out the 2013/2014 upcoming school calendar, Parent Newsletters, Attendance report.

Discussed results of WASC Accreditation for Liberty High School.

Reported on STAR and CHASEE testing.

Reported on Sports at the campus' and awards given.

Teacher appreciation

Letters of Intent went out for current employees

School wide community service project "Pennies for Pencils"

- B. Chief Financial Officer - Jerry Keough reported on the following.
  - 1. 2012/13 Cashflow through April 2013,

Resolution Designating CIF Representative

#### **V. ITEMS SCHEDULE FOR ACTION**

- A. Approve April Cash Flow
  - 1. Not available. Will approve at June Meeting
- B. Resolution Designation CIF Representative
  - 1. **Motion to Designate Steve Robinson to be the CIF Representative: Kincaid / Second: Ague / Vote:6-0 / Action: Passes**
- C. Appointment of Richard Willis to the LFCS Board of Directors
  - 1. **Motion to recommend Richard Willis for the ad hoc seat on LFCS Board of Directors: Hull / Second: Ferguson / Vote: 6-0 / Action: Passes**
- D. Approve 2013-2014 Literacy First and Liberty High School Calendar

1. Motion to approve calendars for Literacy First and Liberty High School: Agree /  
Second: Kincaid / Vote: 6-0 / Action: Passes

**VI. ADJOURNMENT**

Meeting was adjourned at 9:21pm by Shelby Hull

Respectfully submitted

Lisa Amorteguy

Recording Clerk