



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

698 W Main St.

June 12, 2019

5:00 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Communications.” “Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Executive Director’s office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the June 12 2019, Board Meeting**
- 2. Approve the Minutes for the May 8, 2019 Special Board Meeting**

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

1a. Declaration Of Need:

1b. **Executive Director’s Report**

- 1. Status Report**
- 2. Student Attendance**

1c. Chief Financial Officer's Report

- 1. Present LFCS 2019-2020 budget for public hearing and discussion**
- 2. Present 2018-19 EPA spending report**
- 3. Present 2019-20 EPA budget for public hearing and discussion**
- 4. HS Property Update**
- 5. JA Property Update**

ITEMS SCHEDULED FOR ACTION

A. Approve Declaration of Need for 2019-2020 School Year

It is recommended that the Board Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
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B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
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C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
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D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
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E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
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3. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

4. BOARD ITEMS/REPORTS

5. CLOSED SESSION

a) none

6. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

7. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School
Minutes of Board of Directors Meeting
May 8, 2019 5:00 PM

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:15 p.m. – Mark Ferguson

Roll Call – Present voting Members—Lorri Ague, Priscilla Schreiber, and Mark Ferguson/
Absent: Sal Campos / Non-Voting Members –Jerry Keough and Debbie Beyer

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, including Agenda for May 8, 2019 and Minutes from April 17, 2019 Board Meeting

Motion was made by Ague/ Second – Schreiber/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Absent
Schreiber	Approve

COMMUNICATIONS:

None were received

STAFF REPORTS / DISCUSSION / ACTION

A. Executive Director’s Report:

1. The following updates were provided:

- a. **Student Attendance Report** was given—the averages reported at the average 95% mark at all campuses
- b. **Interviewing Process for 2019-2020 replacements:** Executive Director reported on this process. Letters of intent for next year were sent out. The longevity pay structure and benefit package were explained to the staff as part of the letter of intent process.
- c. **Presented the Newsletters** and highlighted the various activities going on inside and outside the classroom. There are many co-curricular learning activities available for students during and after the school hours.
- d. **National Charter Week Celebration:** The campuses will be celebrating something special each day of the week as we celebrate charter schools.
- e. **Specific Dates for primary events:**
 - i. May 21st Lottery @ 4:00 p.m. @ Main Street Campus
 - ii. May 20-23 Senior Exhibitions @ high school TBD
 - iii. June 8 Patriot Legacy Foundations Gala @ 7:00
 - iv. June 10-13 Matriculations
 - v. June 19 8th Grade Moving Up @ 6:30

- vi. June 19th Staff Lunch @ 1:00 @ JA
- vii. June 22nd High School Graduation @ 11:00
- f. **Danny Sanchez shared the Academic Advising Report:** the current college Scholarships offered to the Class of 2019 is reported at \$2,872,182. Most of the graduates are going to 2- and 4-year colleges. Technical colleges and military are also attracting graduates.

B. CFO Report

The following updates were provided:

1. **2019-2020 Proposed Salary Schedule:** As part of the budget planning, all salary schedules were increased by an approximate 2.5% COLA. This will be finalized with budget approvals in June.
2. **HS Property Update:** The CFO provided an update. Received word that nothing more is needed for the greenhouse gas review. The hope is that the public hearing should be scheduled soon.
3. **JA Campus Report:** The CFO provided an update on the Junior Academy. The final details attached to the purchase agreement was finalized and is now ready for signature. The close of escrow for the properties is scheduled for a June timetable.

IV. ITEMS SCHEDULED FOR ACTION—

No action items:

V. CLOSED SESSION—

No Closed session scheduled.

VII. PUBLIC SESSION

No communication was received

ADJOURNMENT

The meeting was concluded at 6:34 p.m.: Motion to adjourn: Ague/ Second- Schreiber/ Action: Unanimously passed.

Ferguson	Approve
Ague	Approve
Campos	Absent
Schreiber	Approve

Respectfully Submitted,
Lorri Ague, Board Secretary