

**AGENDA  
REGULAR MEETING**

**BOARD OF DIRECTORS  
LITERACY FIRST CHARTER SCHOOLS**

**1012 E Bradley Ave., El Cajon 92021**

**March 11, 2015**

**5:30 P.M.**



**INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Communications.” “Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director’s office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at \_\_\_\_\_.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Lori Briggs	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: \_\_\_\_ Action: \_\_\_\_  
Second: \_\_\_\_ Vote: \_\_\_\_

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from February 11, 2015 Board Meeting
2. Adopt the March 11, 2015 Agenda

It is recommended that the Board approve Consent Agenda Motion: \_\_\_\_ Action: \_\_\_\_  
Second: \_\_\_\_ Vote: \_\_\_\_

II. COMMUNICATIONS

Visitor's Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director's Report

- i. Stacey Harrell Presentation on Student Counseling

- ii. Nurse Shechet presentation on SB1266
- iii. Attendance
- iv. Education Programs
- v. Health Policy discussion/adoption

b. Chief Financial Officer's

- i. **Provide update on the Chase Ave Property**
- ii. **Resolution to SELF Insure for Workers Compensation**

IV. ITEMS SCHEDULED FOR ACTION

**A. Adopt proposed Health related Policies**

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

**B. Resolution to authorize CFO to sign SELF Insure Application**

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

**C. Approve Resolution to SELF Insure**

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD ITEMS/REPORTS

- 1. Discussion-Board Terms

VII. CLOSED SESSION

1. Employee Issue

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at \_\_\_\_\_.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at \_\_\_\_\_.

*Minutes of Board of Directors Meeting*  
*February 11<sup>th</sup> – 5:30 PM*

**I. OPEN SESSION CALL TO ORDER**

- A. Call to Order** – 5:33PM, Sal Campos
- B. Roll Call** – Present Voting Members - Mark Ferguson, Lorri Ague Richard Willis, Sal Campos, Lori Briggs, Brent Watson /Late: / Absent: Larry Kincaid / Non-Voting Members - Debbie Beyer, Jerry Keough, Gail Stroben
- C. Flag Salute**
- D. Approval of Agenda and Approve the Minutes**
  - 1. Motion to Approve the Consent Agenda, to include the Minutes from January 14, 2014 LFCS Board Meeting, the Agenda - Ague / Second - Willis / Vote 6-0 / Action: Passes
  - 2. Motion to approve February 11, 2015 agenda- Watson / Second - Ferguson/ Vote 6-0 / Action: Passes

**II. COMMUNICATIONS**

- A.** Visitor comment - None

**III. STAFF REPORTS / DISCUSSION / ACTION**

- A. Executive Director's Report:**
  - 1. Presentation by Victor Kempsey, Liberty Academy Assistant Principal, head of Rti Program
    - a. Rti= Response to Intervention. Program catches struggling students and helps them succeed, also helps teachers in figuring out how to help students.
    - b. Power Point Presentation: Fishing net analogy- the three tiers of the Rti are like fishing nets. Different nets are used to help students at different levels, each more individualized to student needs.
      - 1. Large group Rti- more general, trial of different strategies. Looking for what strategies work best.
      - 2. More intense interventions used- first step in individualizing student needs/ programs.
      - 3. Individualized- final stage before IEP testing
    - c. Rti Future- The process for completing an Rti is changing-
      - 1. Tier 1: Things that are instructional or environmental
      - 2. Tier 2: Targeted intervention
      - 3. Tier 3: Intensive, specific types of intervention
  - All current Rti's are in the Admin folder of Dropbox- organized by: campus, teacher, students on Rti, tier number
- 2. Presentation by Debbie Medicus, LFCS SPED department

- a) There are 106 IEP's at all LFCS campuses, this doesn't include pending students.
  - b) A packet of SPED terms/ definitions was handed out and the numbers of students we have under different titles was discussed.
3. Attendance & Enrollment-
- a. Attendance fell 2% at all campuses due to sickness, however, we are still at 95% attendance!
3. Education Programs:
- a. School newsletters were shared
  - b. PTLC-
    - ~ Earning 4 Learning- we got the 2<sup>nd</sup> place award and a donation of \$2,000 to the school!
    - ~ Ipads are being installed at all campuses for volunteer sign in, early sign out, etc.
    - ~ PTLC also donated \$10,000 for our new branding as well as the \$2,000 to our SPED department for new Ipads.
  - c) Jog-a-Thon- February 20<sup>th</sup>, at the HS this year! 9 busses will shuttle all campuses back and forth for the event
  - d) LCHS- last week was "Crush Week" for Valentines Day, students could buy a Crush soda and have it delivered to another student. This was used as a fundraiser. There was also a fashion show at LCHS with 200 people, vendors selling items, and "Sarah's" A La Mesa store dressing the girls. All money raised went toward making pillow case dresses.
  - e) February Activities: Third grade variety shows were a hit! Feb. 27<sup>th</sup> is the 4<sup>th</sup> grade art auction.
  - f) March Activities: Fine Arts for the HS is March 6<sup>th</sup>, as well as the first musical put on by the HS is May 1 & 2 and is called "Putnam County Spelling Bee."
  - g) LCAP- There are 4 types of kids identified by the LCAP- Foster kids, ELL, and Free & Reduced lunch. There are 4 goals of the LCAP, one of our goals will be for our "This is a Community Where" statements to be the goal. We have to show that the four groups get a certain percentage above and beyond what other students are getting.
  - h) Freedom Academy Homeschool Program to be presented to the board by May/ June.
4. Chief Financial Officer: Jerry Keough
- 1. Provide update on the Chase/ Jamacha property-
    - a. We are 60 days behind what the county set for us, but we will be back on track by the next week.
  - 2. 2014 Tax Return, and the Interim Report were reviewed.

#### **IV. ITEMS SCHEDULED FOR ACTION**

- A. Approve the December Cashflow**

1. Motion to approve 2<sup>nd</sup> Interim Report – Ferguson / Second - Ague / Vote: 5-0 (Watson recuse) / Action: Passes
2. Motion to approve the 2014 Tax Return- Ague/ Second- Ferguson/ Vote: 6-0/ Action Passes

**V. ITEMS REMOVED FROM THE CONSENT AGENDA-**

**NONE**

**VI. BOARD ITEMS/REPORTS**

- A. A letter to Jerry Keough from Brent Watson (SDCOE) was read aloud.

**VII. CLOSED SESSION**

**NONE**

**VIII. ADJOURNMENT**

- A. Motion to adjourn meeting at 6:58 pm: Ague / Second - Ferguson / Vote: 6-0 / Action: Passes
- B. Items for future Board Meeting
  1. Next scheduled Board Meeting: March 11<sup>th</sup> @ 5:30 pm at at LFCS Junior Academy, 1012 E. Bradley, El Cajon CA 92021

Respectfully Submitted,  
Gail Stroben

---