



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

698 W Main St.

May 8, 2019

5:00 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Communications.” “Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Executive Director’s office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
---	--

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the May 8 2019, Board Meeting**
- 2. Approve the Minutes for the April 17, 2019 Special Board Meeting**

It is recommended that the Board approve Consent Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
---	--

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

1a.

1b. **Executive Director’s Report**

- 1. Status Report**
- 2. Student Attendance**

1c. Chief Financial Officer's Report

- 1. 2019-2020 Proposed Salary Schedule**
- 2. HS Property Update**
- 3. JA Property Update**
- 4.**

ITEMS SCHEDULED FOR ACTION

A.

It is recommended that the Board select Stipend % Agenda Item A, Motion: ____ Action: ____
Second: ____ Vote: ____

B.

It is recommended that the Board approve Agenda Item B Motion: ____ Action: ____
Second: ____ Vote: ____

C.

It is recommended that the Board approve Agenda Item C Motion: ____ Action: ____
Second: ____ Vote: ____

D.

It is recommended that the Board approve Agenda Item D Motion: ____ Action: ____
Second: ____ Vote: ____

E.

It is recommended that the Board approve Agenda Item D Motion: ____ Action: ____
Second: ____ Vote: ____

3. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

4. BOARD ITEMS/REPORTS

5. CLOSED SESSION

a) none

6. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

7. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter Schools/Board Meeting Minutes

Location: Liberty Academy 698 W. Main St., El Cajon, CA 92020

Date: April 17, 2019

Time: 5:00 PM

a. Called to Order Meeting called to order by the Board Chair at 5:07PM

b. Roll Call Board Members Present: Campos, Ferguson, Schreiber (Absent) Ague

c. Flag Salute

Agenda items

d. Adoption of 4/17/19 Agenda/Minutes of March 13 and March 27th M:Schreiber/2nd: Ferguson All passed unanimously.

II. Communications: One speaker - non-agenda item

III. Staff Reports: 1b) Executive Director Beyer reported the following:

Status Report: (a) Recap of WASC visit to Liberty High: The team finished early and it was noted that by all indications their responses were affirming and positive, (b) Newsletters were provided and various activities inside and outside of the classroom were highlighted, (c) UPCOMING ACTIVITIES for Board participation: Senior Graduation June 22nd JA Campus 11AM, Sr. Exhibition 3rd week in May, Testing window starts May 7th, Matriculation 6/10-6/13 1-5PM at the JA, 8th Grade Moving Up June 19th 6:30PM, Staff Luncheon at 1PM June 19t, PLEF event June 8th at LA at 7PM, (d) report was given regarding the 4/10/19 SAC hearing and SDCOE agenda item dealing with the Charter Killer Legislative Bills. All Bills passed through the Education Committee in SAC and no action by the SDCOE. Both venues had a strong showing in opposition to these Bills,(e) expansion update: NO immediate plans to move forward at this time, (f) The annual Board BBQ will now be a Board hosted Breakfast (dates to follow).

Student Attendance: the averages reported hit the 95% mark at all campuses

1c) Chief Financial Keough's Officer's Report:

Status Report: (1) **Proposed Longevity Stipend:** The CFO created a Draft Longevity Compensation Plan, the schedule outlined the years of service, average annual pay, test target rate, longevity multiplier, longevity % rate, test score bonus, test plus longevity, number of employees and annual cost. This proposal is estimated at an additional \$250K annually. (2) **HS Property:** The CFO is in constant communication with the civil engineer at the County regarding our CAP submittal as the final piece required to move forward. (3) **JA Property:** The CFO reported that there had been issues with vagrants hanging around the white houses. At the CFO's request the Sheriff's department will make sweeps of the area and the Church will have the houses sealed. As per the real estate transactions old agreements are being assessed and ready to move forward in 4-5 weeks and then a push with Christy to do the swap deal. We have a formal lease fo the sports field space.

There was a vote to approve both school calendars M/Ferguson 2nd/Schreiber (Passed 3-0)

Action items	Owner(s)	Deadline	Status
[Action item 1] Approve proposed staff longevity stipend	Board	4/17/19	Approved M/Schreiber 2nd/Ferguson (Passed 3-0)

[Action item 2] Items B and C were withdrawn CFO

1.

The meeting was adjourned at 7:05PM

Minutes prepared and submitted by Priscilla Schreiber