

**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

November 13, 2013

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Communications." "Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kinkaid	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mr. Lori Briggs	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda _____	Motion: _____ Action: _____ Second: _____ Vote: _____
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d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from October 09, 2013 Board Meeting
2. Adopt the November 13, 2013 Agenda

It is recommended that the Board approve Consent Agenda	Motion: _____ Action: _____ Second: _____ Vote: _____
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II. COMMUNICATIONS

Visitor's Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. **Letter From SDCOE with 2013-14 Budget Comments.**

III. STAFF REPORTS

- a. Chief Executive Officer
 - i. Attendance
 - ii. Educational Programs
 - iii. Personnel
 - iv. Programs, Program Improvement

- b. Chief Financial Officer
 - i. 2013-14 Cash flow through October, 2013
 - ii. 2013-14 First Interim Report

IV. ITEMS SCHEDULED FOR ACTION

A. Approve October Cash Flow (if available)

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
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B. Approve 2013-2014 First Interim Report

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
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C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
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D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
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It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
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V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD ITEMS/REPORTS

VII. CLOSED SESSION

- 1.. None

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

October 9th 2013 – 5:30 PM

OPEN SESSION CALL TO ORDER

Call to Order – 5:42 PM, Shelby Hull

Roll Call – Present Voting Members - Shelby Hull, Mark Ferguson, Larry Kincaid, Sal Campos, Brent Watson, Richard Willis / Absent - Lorri Ague / Non-Voting Members
Debbie Beyer, Jerry Keough, Lisa Amorteguy

Approval of Consent Agenda:

Approve the Minutes from September 11th 2013 Board Meeting and Adopt October 9th 2013 Agenda: Hull / Second - Campos / Vote 6-0 / Action: Passes

STAFF REPORTS / DISCUSSION / ACTION

Chief Executive Officer:

Debbie Beyer reported on the following: Current attendance reports on all campus', Discussed upcoming activities, Staffing and personal, Special Education, Program improvement, Upcoming teacher inservice.

Chief Financial Officer:

Jerry Keough Reported on the following:

- a. 2013-14 Cash flow through September 2013
- b. 2012-13 Audit Report

ITEMS SCHEDULED FOR ACTION

Approve September Cash Flow

Motion to approve September 2013 Cash Flow as presented: Hull / Second - Campos / Vote 6-0 / Action: Passes

Approve 2012-13 Audit Report

Motion to approve 2012-13 Audit Report as presented: Kincaid / Second - Ferguson / Vote 6-0 / Action: Passes

Approve Nomination of Lori Briggs to LFCS Board of Directors

Motion to approve Lori Briggs to LFCS Board: Hull / Second - Ferguson / Vote 6-0 / Action: Passes

Approve Nominee Larry Kincaid to Board President

Motion to approve Larry Kincaid to position of LFCS Board President: Hull / Second: Campos / Vote 6-0 / Action: Passes

Board Member commitment to visiting LFCS School Campus'

Motion to approve that LFCS Board Members invest 4 hours annually to visit and observe on the four LFCS School Campus': Hull / Second: Campos / Vote 6-0 / Action: Passes

BOARD ITEMS/REPORTS

Consider nomination of former Board member Lori Briggs to fill seat vacated by Shelby Hull. (ACTION indicated above in IIIC)

Consider nomination of Larry Kincaid to fill the position of Board President, vacated by Shelby Hull. (ACTION indicated above IIID)

ADJOURNMENT

Motion to adjourn meeting at 6:37: Hull / Second: Campos / Vote 6-0 / Action: Passes.

Future LFCS Board Meeting:

November 13th 2013, 5:30 pm, 1012 E. Bradley Ave El Cajon 92021

Respectfully Submitted
Lisa Amorteguy