



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

698 W Main St.

November 14, 2018

5:00 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Communications." "Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the November 14, 2018 Board Meeting**
- 2. Approve the Minutes for the October 10, 2018 Board Meetings**

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

1a.

a. Executive Director's Report

- 1. Status Report
- 2. Student Attendance

b. Chief Financial Officer's Report

- 1. Staff Stipend Related to Test Scores 3% of prior year wages or 5%
- 2. Bradley Property Status.
- 3. HS Property Update
- 4.

3. ITEMS SCHEDULED FOR ACTION

A. Board to approve a 3% Stipend or 5% Stipend Based on Prior Year Test Scores

It is recommended that the Board select Stipend % Agenda Item A,	Motion: ____ Action: ____
	Second: ____ Vote: ____

B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____
	Second: ____ Vote: ____

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____
	Second: ____ Vote: ____

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____
	Second: ____ Vote: ____

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____
	Second: ____ Vote: ____

4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

1. Budget Approval

6. CLOSED SESSION

1. **Staff Issue**

7. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.

8. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

October 10, 2018 5:00 PM

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:09 p.m. – Sal Campos

Roll Call – Present voting Members—Lorri Ague, Priscilla Schreiber / Absent: Mark Ferguson, Richard Willis/ Non-Voting Members –Jerry Keough and Debbie Beyer

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, including Agenda for October 10, 2018 and Minutes from September 12, 2018 Board Meeting

Motion was made by Schreiber/ Second – Ague/ Action: Passed Unanimously

Ferguson	Absent
Ague	Approve
Campos	Approve
Willis	Absent
Schreiber	Approve

COMMUNICATIONS:

The Board received a letter from the San Diego County Office Education regarding the 2018-2019 Adopted Budget Approval. Our Fiscal Status in 2018-2019 is projecting an 86.7% reserve.

STAFF REPORTS / DISCUSSION / ACTION

A. Executive Director’s Report:

1. Athletic Director’s Report:

- a. Presented various statistics for the 11 athletic teams (included the numbers of participants, coaches, and other statistics to demonstrate the activities of athletics)
- b. Junior High Teams were able to purchase uniforms for most teams this year
- c. Developing competitive leagues for middle school grades
- d. Block out Cancer Night – This is a volleyball game fundraiser demonstrating the school’s mission and leadership
- e. Character Themes are required by the coaches to teach character inside the athletic program. Inspiration reports were given to encourage the learning outcomes.

- f. CFI Championship plaques were awarded from the 2017-2018 school year for Softball and Volleyball
 - g. Presented the new van and potential wrap ideas for the van.
 - i. The plan to thank the donors was presented
 - h. The middle school and the high school teams are building bridges to unite the athletic teams from both campuses
 - i. Athletic Director joined a council to support other Athletic Directors using this as an opportunity to be an example to others
 - j. Athletic Director was voted on to the CIF Coordinating Council
 - k. Seeking CMAA authorization for Athletic Director Certification this will increase LFCS athletics professionalism.
- 2. New School Year Report
 - a. Newsletters from the campuses were all presented, and all campuses are busy, and activities are well-attended.
 - b. High School college acceptances are already starting to prove on track with last year's results.
 - c. Olympic events are a positive tradition for each campus.
 - 3. Attendance Reports were reviewed
 - 4. Legal Concern regarding illegal citizenship is under review. Future policy will be guided and directed with legal counsel.

B. CFO Report

- 1. Bradley Ave Lease Agreement

The Board was made aware of the timeframes of the current Bradley campus lease.
- 2. Bradley Property Status

The Board took a tour of the church property to consider future opportunity for purchasing additional property to expand resources.
- 3. HS Property Update

Updated information to the traffic study was added to mitigate any negative ramification. This was completed as of October 10th. Other codes have changed that need to have updated information. All of these projects are in process and designed for completion. Presentation materials have been updated.

No potential date for the hearing has been released, but the administration has asked for this information.

IV. ITEMS SCHEDULED FOR ACTION—

No action items were addressed

V. CLOSED SESSION—Staff Issues

Motion was made by Schreiber/ Second – Ague/ Action: Passed Unanimously

Ferguson	Absent
Ague	Approve
Campos	Approve
Willis	Absent
Schreiber	Approve

Motions was made by Ague/Seconded-Schreiber to suspend the close session Action: Passed Unanimously

No action was taken in closed session

VII. PUBLIC SESSION

ADJOURNMENT

The meeting was concluded at 7:30 p.m.: Motion: Ague/ Second- Schreiber/ Action: Unanimously passed.

Ferguson	Absent
Ague	Approve
Campos	Approve
Willis	Absent
Schreiber	Approve

Respectfully Submitted,
Lorri Ague, Board Secretary
