



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

November 8, 2017

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Communications." "Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

| | Present | Absent |
|--------------------------|---------|--------|
| Mr. Mark Ferguson | _____ | _____ |
| Mrs. Lorri Ague | _____ | _____ |
| Mrs. Priscilla Schreiber | _____ | _____ |
| Mr. Sal Campos | _____ | _____ |
| Mr. Richard Willis | _____ | _____ |

c. FLAG SALUTE

| | |
|---|--|
| It is recommended that the Board approve Agenda | Motion: ____ Action: ____ Second: ____ Vote: ____ |
|---|--|

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the November 8, 2017 Board Meeting**
- 2. Approve the Minutes for the Sept. 13, 2017 Board Meeting**

| | |
|---|--|
| It is recommended that the Board approve Consent Agenda | Motion: ____ Action: ____ Second: ____ Vote: ____ |
|---|--|

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director’s Report

1. LFCS Updates
3. Attendance/Enrollment

b. Chief Financial Officer's Report

- 1. Update on Chase Ave. HS Project
- 2. First Interim Report
- 3.
- 4.
- 5. .

3. ITEMS SCHEDULED FOR ACTION

A. Approve First Interim Report

| | |
|--|--|
| It is recommended that the Board approve Agenda Item A | Motion: ____ Action: ____ Second: ____ Vote: ____ |
|--|--|

B.

| | |
|--|--|
| It is recommended that the Board approve Agenda Item B | Motion: ____ Action: ____ Second: ____ Vote: ____ |
|--|--|

C.

| | |
|--|--|
| It is recommended that the Board approve Agenda Item C | Motion: ____ Action: ____ Second: ____ Vote: ____ |
|--|--|

D.

| | |
|--|--|
| It is recommended that the Board approve Agenda Item D | Motion: ____ Action: ____ Second: ____ Vote: ____ |
|--|--|

E.

| | |
|--|--|
| It is recommended that the Board approve Agenda Item D | Motion: ____ Action: ____ Second: ____ Vote: ____ |
|--|--|

4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

1. NONE

6. CLOSED SESSION

1. Legal Action Notification

7. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.

8. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

September 13th – 5:30 PM

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:35 PM, Sal Campos

Roll Call – Present Voting Members –Priscilla Schreiber, Sal Campos, Mark Ferguson, Lorri Ague /Late: / Absent:, Richard Willis, / Non-Voting Members - Debbie Beyer, Jerry Keough

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, to include the Minutes from August 21st Board Meeting Schreiber/ Second- Ague / Action: Pass

Vote:

| | |
|-----------|---------|
| Ferguson | Approve |
| Ague | Approve |
| Campos | Approve |
| Willis | Absent |
| Schreiber | Approve |

Motion to approve Spet 13th agenda- Schreiber / Second - Ague / Action: Pass

Vote:

| | |
|-----------|---------|
| Ferguson | Approve |
| Ague | Approve |
| Campos | Approve |
| Willis | Absent |
| Schreiber | Approve |

COMMUNICATIONS-

NONE

STAFF REPORTS / DISCUSSION / ACTION

Executive Director's Report:

I. Introduction of New Teaching Staff:

- a) This year many new staff members were welcomed aboard the LFCS team! All new staff members were asked to talk a little about themselves and were given time to ask

- questions of the board at the end.
- b) The New School Year Report: Staus reports were given on the student/faculty ration and language support. Our new marketing information was presented, and the school newsletters were shared with the board.
 - c) Attendance and enrollment numbers were reviewed

B. Chief Financial Officer’s Report:

- A. An update on the high school building project was presented. The meetings with the planning committee were reviewed.
- B. The board was updated on the charter grant process.
- C. With the prop 39 grant money we will be replacing the lighting and updating the air conditioning systems schoolwide.

IV. ITEMS SCHEDULED FOR ACTION-

A. Approve EPA Revenue Spending Plan

It is recommended that the Board approve Agenda Item A

Motion: Ferguson / Second - Schreiber / Action: Pass

Vote:

| | |
|-----------|---------|
| Ferguson | Approve |
| Ague | Approve |
| Campos | Approve |
| Willis | Absent |
| Schreiber | Approve |

B. Approve Education Effectiveness Plan.

It is recommended that the Board approve Agenda Item B

Motion: Schreiber / Second - Ague / Action: Pass

Vote:

| | |
|-----------|---------|
| Ferguson | Approve |
| Ague | Approve |
| Campos | Approve |
| Willis | Absent |
| Schreiber | Approve |

C. Approve Unaudited Year End Financials.

It is recommended that the Board approve Agenda Item C

Motion: Schreiber / Second - Ferguson / Action: Pass

Vote:

| | |
|-----------|---------|
| Ferguson | Approve |
| Ague | Approve |
| Campos | Approve |
| Willis | Absent |
| Schreiber | Approve |

V. ITEMS REMOVED FROM THE CONSENT AGENDA-NONE

VI. BOARD ITEMS/REPORTS

NONE

VII. CLOSED SESSION- NONE

VIII. PUBLIC SESSION-

- a. Reconvene to Open Session:
- b. Public record on Action Taken in closed session (includes the vote or abstention of every member present.)

ADJOURNMENT

The meeting was concluded at 7:25 pm: Motion: Ferguson/ Second-Ague /

Items for future Board Meeting

1. Next scheduled Board Meeting: October 11, 2017 @5:30 pm at LFCS Junior Academy, 1012 E. Bradley, El Cajon CA 92021

Respectfully Submitted,
Gail Stroben, Board Secretary