

**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

October 15, 2014

5:30 P.M.



INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Communications.” “Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director’s office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

| | Present | Absent |
|--------------------|---------|--------|
| Mr. Larry Kincaid | _____ | _____ |
| Mr. Mark Ferguson | _____ | _____ |
| Mrs. Lorri Ague | _____ | _____ |
| Mrs. Lori Briggs | _____ | _____ |
| Mr. Sal Campos | _____ | _____ |
| Mr. Brent Watson | _____ | _____ |
| Mr. Richard Willis | _____ | _____ |

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from September 10, 2014 Board Meeting
2. Adopt the October 15, 2014 Agenda

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor's Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

- a. Executive Director's Report
 - i. Presentation by Jamie Pro

- ii. Presentation by Tara Miller
- iii. Attendance
- iv. Education Programs

b. Chief Financial Officer's

- i. Present cashflow through September, 2014**
- ii. Provide update on the Chase Ave Property**

IV. ITEMS SCHEDULED FOR ACTION

A. Approve the September Cashflow

| | |
|--|--|
| It is recommended that the Board approve Agenda Item A | Motion: ____ Action: ____ Second: ____ Vote: ____ |
|--|--|

B.

| | |
|--|--|
| It is recommended that the Board approve Agenda Item B | Motion: ____ Action: ____ Second: ____ Vote: ____ |
|--|--|

C.

| | |
|--|--|
| It is recommended that the Board approve Agenda Item C | Motion: ____ Action: ____ Second: ____ Vote: ____ |
|--|--|

D.

| | |
|--|--|
| It is recommended that the Board approve Agenda Item D | Motion: ____ Action: ____ Second: ____ Vote: ____ |
|--|--|

E.

| | |
|--|--|
| It is recommended that the Board approve Agenda Item D | Motion: ____ Action: ____ Second: ____ Vote: ____ |
|--|--|

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD ITEMS/REPORTS

VII. CLOSED SESSION

1. Former Employee Issue

VIII. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at _____.

1. Discussion on student issue

Literacy First Charter School

Minutes of Board of Directors Meeting

September 10th – 5:30 PM

I. OPEN SESSION CALL TO ORDER

- A. Call to Order** – 5:35PM, Larry Kincaid
- B. Roll Call** – Present Voting Members - Larry Kincaid, Mark Ferguson, Lorri Ague, Lori Briggs, Sal Campos, Brent Watson, Richard Willis Absent - None / Non-Voting Members - Debbie Beyer, Jerry Keough, Gail Stroben
- C. Flag Salute**
- D. Approval of Agenda and Approve the Minutes**
 1. Motion to Approve the Consent Agenda, to include the Minutes from June 11th 2014 LFCS Board Meeting, the September 10th Agenda - Kincaid / Second - Ferguson / Vote 7-0 / Action: Passes
 2. Motion to approve agenda- Kincaid / Second - Campos/ Vote 7-0 / Action: Passes

II. COMMUNICATIONS

- A. Visitor petition** - None

III. STAFF REPORTS / DISCUSSION / ACTION

- A. Executive Director's Report:** Debbie Beyer
 1. Introduce New Teaching Staff, Added a new Assistant Principal at PA, Added three new staff members, PE, daycare, etc. Stacey Harrell moved to counselor, Troy Beyer- Psych intern & SPED testing, added art classes at all campuses, Thaira Slim moved to Liberty, Linn Dunton has taken on more of a coaching role to extra-curricular activities.
 2. Attendance
 3. Education Programs
 - a. Summer Teams- new report card, writing, senior exhibitions.
 - b. Discussed "GRIT" at high school level- divided up kids with their year-long mentor, did a writing activity on GRIT.
 - c. Kinder moved to half days each Friday, all half- day Fridays, staff will meet all together as well as with teams.
 - d. Enrollment numbers- reviewed by board
 - e. Attendance- Board reviewed report from last year.
 - f. Newsletters- reviewed staff and school
 - g. Parent Teas to happen this year- discussed ways to get parents involved.
- B. Chief Financial Officer:** Jerry Keough
 1. Present Cashflow through August, 2014- Board reviewed and discussed (Vote below)

2. Unaudited year ending report- Board reviewed and discussed (Vote below)
3. Provide Update on the Chase/Jamacha Property- Original plans for Santee property works for Chase Ave property.

IV. ITEMS SCHEDULED FOR ACTION

A. Approve the August Cashflow

1. Motion to approve August cashflow - Ague / Second - Willis / Vote: 7-0 / Action: Passes

B. Approve the 2013-14 Unaudited year ending report

2. Motion to approve the 2013-14 Unaudited year ending report-Kincaid/ Second-Willis/ Vote: 6-1 recuse/ Action Passes

V. ITEMNS REMOVED FROM THE CONSENT AGENDA-

NONE

VI. BOARD ITEMS/REPORTS

NONE

VII. CLOSED SESSION

1. Motion to go into closed session at 7:00 - Kincaid / Second - Ferguson / Vote: 7-0 / Action: Passes
2. Motion to end closed session and move to open session - Kincaid / Second - Ferguson / Vote: 7-0 / Action: Passes
3. No action taken by the board

VIII. ADJOURNMENT

- ##### **A. Motion to adjourn meeting at 7:30 pm: Kincaid / Second - Ferguson / Vote: 7-0 / Action: Passes**

B. Items for future Board Meeting

1. Next scheduled Board Meeting: October 8th 5:30 pm at LFCS Junior Academy, 1012 E. Bradley, El Cajon CA 92021

Respectfully Submitted
Gail Stroben