

**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave. , CA 92021

September 12, 2012

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Communications.” “Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Executive Director’s office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Shelby Hull	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mr. Larry Kincaid	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____

c. FLAG SALUTE

d. ADOPT AGENDA

It is recommended that the Board approve Agenda _____	Motion: _____ Action: _____ Second: _____ Vote: _____
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e. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from June 21, 2012 Meeting

It is recommended that the Board approve Consent Agenda	Motion: _____ Action: _____ Second: _____ Vote: _____
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II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

****2012-13 Budget Approval Letter with SDCOE Comments**

III. STAFF REPORTS

- a. Chief Executive Officer
 - i. Student Activities

- b. Chief Financial Officer
 - i. Funding of Athletic Programs
 - ii. Emergency Procedures
 - iii. State of the LFCS Financial Position
 - iv. Unaudited Actuals for Literacy/Liberty
 - v. 2012-13 Cashflow through July, 2012
 - vi. Resolution for Closure of Charter with Grossmont Union HS District .

IV. ITEMS SCHEDULED FOR ACTION

A. Approve Unaudited Actuals- Close of 2011-12

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
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B. Approve Resolution for Closure of Liberty Charter through the Grossmont District

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
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C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
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D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
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E.

It is recommended that the Board approve Agenda Item D

Motion: _____ Action: _____
Second: _____ Vote: _____

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD REPORTS (if any)

VII. CLOSED SESSION

1. None

VIII. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at

_____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.)

c.

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

June 21st 2012

1:00 pm

I. PRELIMINARY

A. Call to Order - 1:10pm Shelby Hull

B. Roll Call –

1. Present
Mr. Shelby Hull
Mr. Mark Ferguson
Mr. Brent Watson
Mr. Larry Kincaid
Mr. Sal Campos
2. Absent
Mrs. Lori Ague
3. Non-Voting
Debbie Beyer
Jerry Keough
Lisa Amorteguy

II. STAFF REPORTS

A. Chief Financial Officer - Jerry Keough

1. 2012-2013 Budget for Discussion/Action
2. 2011-2012 Cash Flow

III. ITEMS SCHEDULED FOR ACTION

A. Approve May cash flow for Literacy First Charter

Motion to approve Literacy First May Cash Flow: Kincaid
Second: Ferguson
Motion Passes: 5-0

B. Approve 2012-2013 School LFCS Budget

Motion to approve 2012-2013 LFCS School Budget: Kincaid
Second: Campos
Motion Passes: 4 – 1 Abstained

IV. CLOSED SESSION

Adjourned to Closed Session at 1:30pm

A. Debbie Beyer discussed issue at present.

Reconvene to Open Session at 1:40pm

V. ADJOURNMENT

A. Meeting adjourned by Shelby Hull at 7:46 pm

Motion: Campos

Second: Kincaid

Motion Passes: 5-0

Respectfully Submitted,

Lisa Amorteguy

Recording Clerk