



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

September 12, 2018

5:00 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Communications." "Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
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d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the September 12, 2018 Board Meeting**
- 2. Approve the Minutes for the June 13, 2018 Board Meeting**

It is recommended that the Board approve Consent Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
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II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director’s Report

1. Introduction of New Staff

2.

b. Chief Financial Officer's Report

1. Present Unaudited 2017-2018 Financial Report

2. Facilities Report

3.

4.

3. ITEMS SCHEDULED FOR ACTION

A. Approve Unaudited 2017-18 Financial Report

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
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B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
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C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
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D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
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E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
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4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

1. Board Reports

6. CLOSED SESSION

1. **Student Issue**

7. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

8. ADJOURNMENT

The meeting was adjourned at _____.

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:04 PM, Sal Campos

Roll Call – Present voting Members—Lorri Ague, Mark Ferguson, Priscilla Schreiber, Richard Willis, and Sal Campos:/ Absent: None/ Non-Voting Members – Debbie Beyer, Jerry Keough

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, including Agenda for June 13, 2018 and Minutes from May 9, 2018 Board Meeting Ague/ Second – Ferguson/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

COMMUNICATIONS:

None Presented

STAFF REPORTS / DISCUSSION / ACTION

- A. Executive Director’s Report:
1. Shared the Bulldog News and the Liberty High News
 - a. Girls Softball team won CFI Championship
 - b. Reminder about Matriculation
 - c. Reminder about end of the year activities
 - i. Moving Up Ceremony-Tuesday, June 19th @ 6:00 p.m. @ Junior Academy
 - ii. High School Graduation, Saturday, June 23 @ between 11:00 @ Junior Academy on Bradley)
 2. End of the Year Luncheon is planned for June 20th @ 1:00 at the Junior Academy on Bradley
 3. Shared the Attendance Report (still averaging over 95% in all campuses)
 4. Shared graduation data
 - a. Over \$2 million in college scholarships have been offered to Liberty High School graduates
 5. Involved in interviews for the next year

- 6. a. Mentioned particularly Science is a major need.
- High School Principle Report Presented (Mr. Robinson)
- a. Presented the data from the Academy Program and how it is having a significant positive impact on student achievement.
- b. Shared multiple pathways that are being explored to improve the College Career Readiness Score for Liberty High School.

The Board Members affirmed the High School Principal’s Report

- B. CFO Report
- 1. Presented the Educator Effectiveness Report for Public Comment
 - a. The Board received the plan and expense report on these funds. There were no public comments received.
- 2. Presented the 2018-2019 Draft Budget for Public Comment
 - a. The Board received the preliminary budget with the CFO’s rationale for expected revenue and funding streams. There were no public comments received.
- 3. Presented the EPA Expenditure Plan for Public Comment:
 - a. The Board received the EPA Revenue and Budget report with explanation and rationale from the CFO. There were no public comments received.
- 4. Shared the planned COLA increase for hourly and salary schedules
- 5. Discussed the long-term incentive program for employees
 - a. The Board discussed a variety of rationales for this idea. The goal is to have the data presented with long-term stability rationale for initiating this type of strategy.

NOTE: Board Term Discussions took place. A review of the members terms and expiration dates were given. Elections for board members to replace the even numbered years board seats will be on the June 20 meeting.

IV. ITEMS SCHEDULED FOR ACTION—

A. Declaration of Need for 2018-2019

The CEO presented the needs with rationale to the board. After discussion, a motion to Approve the Declaration of Need Schreiber/ Second – Willis/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

B. Outdoor Education Contracts for Cuyamaca and the Floating Lab

The CFO presented the needs with rationale to the board. After discussion, a motion to Approve the Outdoor Education Contracts for Cuyamaca and the Floating Lab Willis/ Second – Schreiber / Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

V. CLOSED SESSION--

No closed session was scheduled

VII. PUBLIC SESSION

ADJOURNMENT

The meeting was concluded at 7:20: Motion: Ague/ Second- Ferguson/ Action: Unanimously passed.

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

Items for future Board Meeting

1. Next scheduled Board Meeting: August 12, 2018 at Liberty Academy 698 W. Main Street, El Cajon, CA 92020
2. No-Tolerance Policy for threats against the campus (i.e. shooting, etc.)
3. Social Media Use Policy needs to be formulated

Respectfully,
Lorri Ague