



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

August 10, 2016

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Communications." "Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from June 15, 2016 Board Meeting
2. Approve the Agenda for the August 10, 2016 Board Meeting

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director’s Report

- i. **Propose Yvonne Mena as a replacement Board member for Lori Briggs**
- ii. **Proposal to authorize a Provisional Internship Permit for teacher Tammy Sanchez for one year to teach Spanish II to 9-12th Grades at Liberty Charter High School.**

b. Chief Financial Officer's

- i. **Provide update and proposal for Board approval of alternative investment to compensate under-funding of the Executive Director's Pension.**
- ii. **Proposal to authorize a *Rejection of Claim* in response to a *Notice of Claim* made against Literacy First Charter Schools.**

IV. ITEMS SCHEDULED FOR ACTION

A. Approve Yvonne Mena as Board Member replacement for Lori Briggs

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
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B. Approval of Executive Director's compensation for under-funded pension plan.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
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C. Authorize: Rejection of Claim response to Notice of Claim made by Law Office of Maurizio Mangini on behalf of a Liberty Charter HS student.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
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D. Approve Provisional Internship Permit on behalf of teacher Tammy Sanchez to teach Spanish II to grades 9-12 at Liberty Charter High School.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
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E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
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V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD ITEMS/REPORTS

VII. CLOSED SESSION

1. Personnel STRS Compensation Matter

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

Literacy First Charter School

Minutes of Board of Directors Meeting

June 15th – 12:30 PM

OPEN SESSION CALL TO ORDER

Start of Meeting – 5: PM, Larry Kincaid

Roll Call – Present Voting Members – Larry Kincaid, , Lorri Ague, Sal Campos, Mark Ferguson, Lori Briggs /Late: / Absent: Brent Watson, Richard Willis / Non-Voting Members - Debbie Beyer, Jerry Keough

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, to include the Minutes from May 11th

Board Meeting- Ague / Second - Briggs / Action: Pass

Vote:

Kincaid	Favor
Ferguson	Favor
Ague	Favor
Briggs	Favor
Campos	Favor
Watson	Absent
Willis	Absent

Motion to Approve the Consent Agenda, to include the Minutes from June 8th

Board Meeting- Ague / Second - Briggs / Action: Pass

Vote:

Kincaid	Favor
Ferguson	Favor
Ague	Favor
Briggs	Favor
Campos	Favor
Watson	Absent
Willis	Absent

Motion to approve June 15th agenda- Ague / Second - Briggs / Action: Pass

Vote:

Kincaid	Favor
Ferguson	Favor
Ague	Favor
Briggs	Favor
Campos	Favor
Watson	Absent
Willis	Absent

COMMUNICATIONS-

NONE

STAFF REPORTS / DISCUSSION / ACTION

A. Executive Director’s Report:

B. Chief Financial Officer’s Report:

1. **Present Final Draft 2016-2017 Budget for Approval**
 - a. **The difference between the draft budget given to the board in May and this final draft is a surplus of \$20,000.**
2. **Present Final 2016-2017 LCAP for Approval**
 - b. **The board briefly discussed and reviewed what was said at the last board meeting in regards to the LCAP.**
3. **Present Employee Contract Format for Approval**
 - c. **Mr. Kincaid discussed the new contracts for all employees- CEO, CFO, Admin, teachers and non- admin staff. The amin changes are the language used in the contract, they went from 2-5 pages, and Mr. Kincaid found a few changes in language on the contract that are important to change.**
4. **Present 2016-2017 Sixth Grade Camp Contract for Approval**
 - d. **The contract needs board approval each year. The cost difference from this year to next will be \$2 more per student attending.**

IV. ITEMS SCHEDULED FOR ACTION-

NONE

V. ITEMS REMOVED FROM THE CONSENT AGENDA-NONE

VI. BOARD ITEMS/REPORTS

NONE

VII. CLOSED SESSION-

None

VIII. PUBLIC SESSION-

- a. **Reconvene to Open Session:**

ADJOURNMENT

The meeting was concluded at 12:55 pm: Ague / Second - Brigga /

Action: Pass

Respectfully Submitted,
Gail Stroben, Board Secretary