



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

January 11, 2017

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Communications." "Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid (Seat Vacancy)	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Yvonne Mena	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
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d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from November 29, 2016 Board Meeting
2. Approve the Agenda for the January 11, 2017 Board Meeting

It is recommended that the Board approve Consent Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
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II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director’s Report

1. Attendance
2. Programs
3. Authorization to open a Foundation bank account

b. Chief Financial Officer’s Report

1. Progress Report on Chase Ave Project

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3. ITEMS SCHEDULED FOR ACTION

A. Authorize Executive Director to Establish a Foundation Bank Account

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
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B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
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C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
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D

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
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E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
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4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

- a. Discuss Board Vacancy
- b. Discuss Board President Replacement

6. CLOSED SESSION

- 1. None

7. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.

8. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Special Meeting

November 29, 2016

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:36 PM, Sal Campos.

Roll Call – Present Voting Members - Sal Campos, Mark Ferguson, Richard Willis, Lorri Ague and Brent Watson/Late: None / Absent: Yvonne Mena/
Non-Voting Members - Debbie Beyer, Jerry Keough

Flag Salute

Introduction of new staff

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, to include the Minutes from November 9th, 2016 Board Meeting- Ague/ Second – Willis/ Action: Pass

Vote:

Ferguson	Favor
Ague	Favor
Campos	Favor
Watson	Favor
Willis	Favor
Mena	Absent

COMMUNICATIONS-

NONE

STAFF REPORTS / DISCUSSION / ACTION

A. Executive Director's Report:

- a. Giving Tuesday – Support the Patriot League Foundation
- b. Campaign on the radio for Liberty High starts tomorrow
- c. Discussed CAASPP testing results
- d. Newsletters for high school and K-8

B. Chief Financial Officer's Report:

- a. Board members that were at the last meeting shared information regarding the purchase of the Chase Avenue vacant lot and construction of the new high school that had been shared.

IV. ITEMS SCHEDULED FOR ACTION

1. APPROVE EXTENDING THE ESCROW CLOSURE FROM DECEMBER 2016 TO JUNE 2017 ON THE CHASE AVENUE VACANT LOT - NO ACTION TAKEN ON THIS

2. APPROVE CLOSING ESCROW ON DECEMBER 31, 2016 ON THE CHASE AVENUE VACANT LOT.... LFCS Board approved the purchase of the 7.5 acre parcel currently in escrow located on Chase Ave. near Jamacha Blvd in El Cajon by the currently appointed date of December 30, 2016. In so doing, the Board authorizes Jerry Keough, CFO to execute the purchase and to issue payment into escrow for the balance due to complete the land purchase transaction at the established cost of \$4,850,000. The current balance due is approximately \$4,450,000.

Motion to approve the closing of escrow on the Chase Avenue vacant lot Ferguson - , Second - Ague / Action: Pass

Vote:

Ferguson	Favor
Ague	Favor
Campos	Favor
Watson	Favor
Willis	Recuse
Mena	Absent

V. ITEMS REMOVED FROM THE CONSENT AGENDA - NONE.

VI. BOARD ITEMS/REPORTS

- A. DISCUSS BOARD VACANCY
- B. DISCUSS BOARD PRESIDENT REPLACEMENT
- C. BOARD HAS DECIDED TO NOT HAVE ANOTHER MEETING IN DECEMBER

VII. CLOSED SESSION-

None

VIII. PUBLIC SESSION-

- a. Reconvene to Open Session:

IX. ADJOURNMENT

The meeting was concluded at 6:24 pm: Aque / Second – Watson/

Action: Pass

Respectfully Submitted,

Jamie Pro, Interim Board Secretary
