

**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

September 11, 2013

5:30 P.M.



INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Communications." "Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Shelby Hull	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mr. Larry Kincaid	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda

Motion: _____ Action: _____
Second: _____ Vote: _____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from June 12, 2013 Board Meeting
2. Adopt the September 11, 2013 Agenda

It is recommended that the Board approve Consent Agenda

Motion: _____ Action: _____
Second: _____ Vote: _____

II. COMMUNICATIONS

Visitor's Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Letter From SDCOE regarding

III. STAFF REPORTS

a. Chief Executive Officer

- i. Presentation by Steve Robinson
- ii. Attendance

- iii. Educational Programs
- iv. Personnel
- v. Programs

- b. Chief Financial Officer
 - i. 2013-14 Cash flow through August, 2013
 - ii. 2012-13 Unaudited Close
 - iii. Discuss Local Control Funding

IV. ITEMS SCHEDULED FOR ACTION

A. Approve August Cash Flow (if available)

It is recommended that the Board approve Agenda Item A

Motion: ____ Action: ____
Second: ____ Vote: ____

B. Approve Unaudited Actuals (Closing statement)

It is recommended that the Board approve Agenda Item B

Motion: ____ Action: ____
Second: ____ Vote: ____

C.

It is recommended that the Board approve Agenda Item C

Motion: ____ Action: ____
Second: ____ Vote: ____

D.

It is recommended that the Board approve Agenda Item D

Motion: ____ Action: ____
Second: ____ Vote: ____

It is recommended that the Board approve Agenda Item D

Motion: ____ Action: ____
Second: ____ Vote: ____

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD REPORTS

- i. Shelby Hull

VII. CLOSED SESSION

1.. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
(Subdivision (a) of Section 54956.9) OAH Case No. 2013030027

2. Private placement for student in the Special Education Program.

VIII. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at
_____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention
of every member present.

IX. ADJOURNMENT

The meeting was adjourned at _____.

Minutes of Board of Directors Meeting
Literacy First Charter School

Minutes of Board of Directors Meeting
June 12th 2013 – 5:30 PM

OPEN SESSION CALL TO ORDER

Call to Order – 6:07 PM, Shelby Hull

Roll Call – Present Voting Members - Shelby Hull, Lorri Ague, Larry Kincaid, Sal Campos.
/ Absent - Mark Ferguson, Brent Watson / Non Voting Members - Debbie Beyer,
Jerry Keough, Lisa Amorteguy

Approval of Agenda and Approve the Minutes from May 8th 2013 Meeting (ACTION)

Motion to approve agenda and minutes from the May 8th 2013 meeting: Hull /

Second: Kincaid / Vote 4-0 / Action: Passes

COMMUNICATIONS

Acknowledgement of Correspondence to the Board

Board Member Reports

- a. Lorri Ague acknowledged the staff for the smooth running of the recent Lottery.

STAFF REPORTS / DISCUSSION / ACTION

Chief Executive Officer:

Debbie Beyer reported on the following: Liberty High School Newsletter, High School play production, RAD Dads at the elementary sites, EL Summer programs, HS math summer school, Camp Catchup, High School Graduation and presented the list of graduates, 8th grade promotion, enrollment projections, and teacher interviews.

Chief Financial Officer:

Jerry Keough reported on the following:

- b. May 2013 Cash flow
- c. 2013/14 Budget for Literacy First Charter School
- d. Resolution reflecting the expenditure of Education Protection Account
- e. Resolution establishing the look-back period to determine 30 hour criteria for health care qualification.

ITEMS SCHEDULED FOR ACTION

Approve May 2013 Cash Flow

Motion to approve May 2013 Cash Flow as presented: Hull / Second: Campos / Vote: 4-0 / Motion Passes

Resolution reflecting the expenditure of Education Protection Account Monies.

Motion to approve: Ague / Second: Campos / Vote 4-0 / Motion Passes

Resolution establishing Look-back Period for Health Care / 30 hour average

Motion to approve the Look Back period for Health Care to be July 1st - Dec 31st: Ague / Second Campos / Vote - 4-0 / Motion Passes

Liberty High School Graduate Approval

Motion to approve the list presented as 2013 Graduates of Liberty Charter
High School: Agree / Second: Campos / Vote 4-0 / Motion Passes

2013/14 Literacy First Charter School Budget

Motion to approve 2013/14 Literacy First Charter School Budget based on the
current facts presented as prepared and presented: Agree / Second: Campos
/ Vote: 4-0 / Motion Passes

ADJOURNMENT

Motion to adjourn meeting at 8:14: Hull / Second: Kincaid / Vote: 4-0 / Motion Passes

Respectfully Submitted

Lisa Amorteguy

Recording Clerk